



# AMERICAN PUBLIC WORKS ASSOCIATION TEXAS CHAPTER ANNUAL CONFERENCE

www.txapwa.com | JUNE 27-29, 2023 | Waco, TX | #TXAPWA



## REGISTRATION FORM—PAGE 1 OF 3

### **A** ATTENDEE INFORMATION (Add Anna@TxPublicWorks.com to your address book to ensure you receive your confirmation)

|   |             |                                   |                 |                         |
|---|-------------|-----------------------------------|-----------------|-------------------------|
| APWA Membership ID#<br><small>(Call 1-800-848-APWA to obtain your membership number if you don't know it)</small> |             |                                   | Badge Nickname  |                         |
| Prefix  | First Name  | Last Name                         |                 |                         |
| Title   |             | Organization/Company              |                 |                         |
| Billing Address   | City        | State                             | Zip/Postal Code |                         |
| Mailing Address/P.O. Box <small>(if different from above)</small>   | City        | State                             | Zip/Postal Code |                         |
| Daytime Phone   | Cell Number | Fax Number                        | Email Address   |                         |
| Emergency Contact Name  |             | Emergency Contact Phone Number(s) |                 | Emergency Email Address |

### **B** REGISTRATION TYPES, TOURS, WORKSHOPS, AND EVENTS

| <b>PART 1: FULL TX-APWA REGISTRATION</b> <small>Register as a full Delegate below. Otherwise, skip to Part 2.</small>  |   | On or <u>Before</u><br>June 5, 2023 | On or <u>After</u><br>June 6, 2023 | TOTALS |
|--|---|-------------------------------------|------------------------------------|--------|
| <b>FULL REGISTRATION:</b> Includes: All TX-APWA Education Sessions & General Sessions; Breakfast; Lunch; CEUs; Welcome Reception; Awards Ceremony  |   |                                     |                                    |        |
| <input type="checkbox"/>   | <b>Full Registration</b>  | \$ 415                              | \$ 465                             |        |
| <input type="checkbox"/>   | <b>Full Nonmember Registration</b>   <b>NOT A MEMBER?</b> <a href="#">CLICK THIS LINK</a> FOR MEMBERSHIP OPTIONS<br>Do you want a portion of your nonmember full registration fee applied toward your new individual membership? No <input type="checkbox"/>   <b>A \$229 USD value.</b> <small>(Not valid for membership renewals. To renew your membership please contact Member Services at memberservices@apwa.net or call 1-800-848-2792).</small> | \$ 645                              | \$ 695                             |        |
| <input type="checkbox"/>   | <b>Past President of Texas Chapter of APWA</b> (Year of Presidency: _____)  | \$ 0                                | \$ 0                               |        |
| <input type="checkbox"/>   | <b>Full Young Professional</b> (Must be 35 years or younger. Birth year: _____)   | \$ 365                              | \$ 415                             |        |
| <input type="checkbox"/>   | <b>Full Retired Registration</b>  | \$ 170                              | \$ 220                             |        |
| <input type="checkbox"/>   | <b>Student</b> (University/College or Technical: _____ Graduation Year: _____)  | \$ 25                               | \$ 25                              |        |
| <b>PART 1A: FULL GUEST/SPOUSE</b>  |   |                                     |                                    |        |
| Full Guest/Spouse registration includes: General Sessions; Exhibits; Welcome Reception; Awards Ceremony; Meals   |   |                                     |                                    |        |
| <input type="checkbox"/>   | <b>Guest/Spouse</b> (Name: _____)   | \$ 110                              | \$ 160                             |        |
| <b>PART 2: ONE DAY REGISTRATION—DAILY EDUCATION SESSIONS AND EXHIBITION</b><br><small>[Full registrants skip this section]. If you are not attending all three days, please select the days you will be attending.</small> |   | <b>Members</b>                      | <b>Nonmembers</b>                  | TOTALS |
|  |   | Before/After June 6                 | Before/After June 6                |        |
| <input type="checkbox"/>   | <b>TUESDAY:</b> Lunch, Education Sessions, Welcome Reception  | \$ 99 / \$ 149                      | \$ 169 / \$ 219                    |        |
| <input type="checkbox"/>   | <b>WEDNESDAY:</b> Breakfast, Education Sessions, Lunch, Exhibitor & Awards Reception, Awards Ceremony [*Award winners receive a complimentary ticket for themselves and one guest]  | \$ 265 / \$ 315                     | \$ 340 / \$ 390                    |        |
| <input type="checkbox"/>   | <b>THURSDAY:</b> Breakfast, Education Sessions/Tours, Lunch   | \$ 199 / \$ 249                     | \$ 269 / \$ 319                    |        |
| <b>PART 3: TOURS— OFFICIAL SIGN-UP WILL BE ON-SITE .</b> Attendees with FULL REGISTRATION or One-Day Registration types may participate in the tours.  |   |                                     |                                    |        |
| <input type="checkbox"/>   | <b>TO BE DETERMINED—</b> Check txapwa.com for latest list   |                                     |                                    |        |



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**PART 4: DAILY EXPO ONLY— PUBLIC WORKS STAFF | Free of charge—no meals included.** Full and One-day Registration skip this section. If you would like to attend the exposition only for one day, mark which day you will attend. Expo Only Pass: expo access for the day of registration only.

Public Agency Name: \_\_\_\_\_

|                          |                                     |  |  |
|--------------------------|-------------------------------------|--|--|
| <input type="checkbox"/> | <b>TUE, JUN 27</b> 12:00 PM—4:00 PM | Indicate anticipated number of tickets ▶ |  |
| <input type="checkbox"/> | <b>WED, JUN 28</b> 9:00 AM—3:00 PM  | Indicate anticipated number of tickets ▶ |  |
| <input type="checkbox"/> | <b>THU, JUN 29</b> 9:00 AM—1:30 PM  | Indicate anticipated number of tickets ▶ |  |

### PART 5: EVENTS—FOR PLANNING PURPOSES, PLEASE INDICATE THE EVENTS YOU PLAN TO ATTEND.

Must have a paid registration to attend the following events (included in full delegate and one-day registrations). Guests of registered attendee may attend. Please indicate number of **additional** tickets.

|                          |  | Price Per Ticket | # of Additional Tickets |
|--------------------------|--|------------------|-------------------------|
| <input type="checkbox"/> | <b>TUE, JUN 27</b> Lunch (boxed)   | \$ 40            |                         |
| <input type="checkbox"/> | <b>TUE, JUN 27</b> Welcome Reception ( <i>includes two drink tickets</i> )   | \$ 40            |                         |
| <input type="checkbox"/> | <b>WED, JUN 28</b> Breakfast   | \$ 40            |                         |
| <input type="checkbox"/> | <b>WED, JUN 28</b> Lunch (Keynote Speaker)   | \$ 55            |                         |
| <input type="checkbox"/> | <b>WED, JUN 28</b> Reception & Awards Ceremony ( <i>includes three drink tickets, no dinner</i> ) [Award winners see Part 6] | \$ 70            |                         |
| <input type="checkbox"/> | <b>WED, JUN 28</b> Young Professional Event — Brewery Tour ( <i>Must be 21+ to participate</i> )                             | \$ 10            |                         |
| <input type="checkbox"/> | <b>THU, JUN 29</b> Breakfast   | \$ 20            |                         |
| <input type="checkbox"/> | <b>THU, JUN 29</b> Lunch (Keynote Speaker)   | \$ 55            |                         |

### PART 6: MISC.

|                          |  |     |    |
|--------------------------|--|-----|----|
| <input type="checkbox"/> | Are you a <b>FIRST TIME</b> attendee to the TX-APWA Annual Conference?   | Yes | No |
| <input type="checkbox"/> | Are you a <b>SPEAKER</b> at this TX-APWA Annual Conference? (All speakers are considered attendees and are expected to register for the conference and cover their own travel expense) | Yes | No |
| <input type="checkbox"/> | Are you an <b>AWARD WINNER</b> ? [Award winner receives complimentary ticket + one guest]<br>Award receiving: _____<br>Guest name: _____   | Yes | No |

### PART 7: ADDITIONAL—Check if interested in receiving information for the below topics

|                          |  |  |  |
|--------------------------|--|--|--|
| <input type="checkbox"/> | Donation Item for Silent Auction. Silent Auction will benefit the Waco Habitat for Humanity. |  |  |
| <input type="checkbox"/> | Volunteer/Moderate at conference   |  |  |

**C**

### PAYMENT

TOTAL FROM PAGE 1: \$ \_\_\_\_\_ TOTAL FROM PAGE 2: \$ \_\_\_\_\_ TOTAL: \$ \_\_\_\_\_

- Check # \_\_\_\_\_ enclosed (*Made payable to TX-APWA Chapter*)  
 Government Voucher or Purchase Order # \_\_\_\_\_ (*PO MUST be included with registration form*)  
 Credit Card (check one)  Visa  MasterCard  American Express  Discover

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Print name as it appears on the card \_\_\_\_\_

Date \_\_\_\_\_ Signature (required) \_\_\_\_\_

REGISTER at txapwa.com

**OR MAIL** completed registration form with payment to:  
C/O IMP/International Meeting Planners, Inc. | PO Box 10307 | Corpus Christi, TX 78460-0307

**OR FAX** credit card payments to: 1-888-267-7913  
*Important:* If you FAX your registration form please DO NOT mail a form and risk duplicate billing.

**QUESTIONS?** Contact Anna Flores at 361-241-4535 or Anna@TxPublicWorks.com

**APWA's Federal ID # is 36-220-2880**



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### **D** CODE OF CONDUCT / WAIVER

**THIS REGISTRATION FORM IS GOOD ONLY UNTIL JUNE 23, 2023.** No registration forms will be accepted after June 23, 2023. After that date, registrations will be accepted on-site only. On-site registration will begin Monday, June 26, 2023. Please note: No government vouchers or purchase orders will be accepted on-site. This form must be completed and returned with full payment before your registration can be processed. Please complete a separate registration form for each TX-APWA participant.

**CANCELLATIONS:** If your plans change and you cannot attend the program, a colleague can attend in your place – just send us an email at Anna@TxPublicWorks.com. Cancellations and requests for refunds must be in writing. A full refund, less a \$50 USD administration fee, will be made if written notice is postmarked by June 13, 2023. Sorry, no refunds on registration fees or tickets will be issued after June 13, 2023, or in cases where the registration fees total less than \$50. All payments will be forfeited if registration is canceled after June 13, 2023. No refunds will be granted for “no-shows.” Non-attendance does not excuse the participant’s financial obligation to pay the registration fees due to APWA. Accounts left unpaid for more than 90 days may be subject to further collection efforts. The participant will be responsible for any costs or expenses associated with collections including collection agency fees. Approved refunds will be processed within 30 days after TX-APWA Public Workshop. Please send your cancellation and/or refund request to Anna@TxPublicWorks.com. In the event TX-APWA must cancel Public Workshop, or an event that is part of the conference, due to unforeseen circumstances, APWA will refund the cost of registration or specific event only. However, APWA does not assume responsibility for any additional costs, charges, or expenses; to include, charges made for travel and lodging.

**PHOTO AND VIDEO RELEASE:** I grant to APWA the right to take photographs or video of me in connection with the TX-APWA. I authorize APWA, its assigns and transferees to copyright, use and publish the same in print or electronically. I agree that APWA may use or reproduce such photographs with or without my name or biography and for any lawful purpose, including APWA educational, news or promotional material, whether in print, electronic or other media, including the APWA website.

**SPECIAL NEEDS:** If you need special services or equipment, pursuant to the Americans with Disabilities Act (ADA), please contact Anna Flores 361-241-4535 or Anna@TxPublicWorks.com.

**CONFERENCE CODE OF CONDUCT:** APWA is dedicated to providing a secure, pleasant and harassment free environment for participants in all our events and conferences. All Attendees, Presenters and Exhibitors are required to comply with this Code of Conduct and to cooperate with APWA and event/conference staff in implementing and enforcing compliance with this Code. Attendees, Presenters and Exhibitors at APWA events are expected to conduct themselves at all times in a courteous, professional and respectful manner, and to refrain from language and behavior that might bring discredit upon themselves, their companies or agencies or APWA. Prohibited conduct includes, but is not limited to, actions disrupting the businesslike atmosphere of a conference, harassment of any kind, discrimination, inappropriate language, failure to comply with all local, state, and federal laws, activities that endanger self or others, and failure to comply with instructions of convention/ APWA staff. Harassment includes the use of abusive, offensive, or degrading language or visual images, intimidation, stalking, bullying behavior, harassing photography or recording, inappropriate physical contact, sexual imagery and unwelcome sexual advances or request for sexual favors. Attendees, Presenters and Vendors who do not comply with this code of conduct at any event will be subject to discipline ranging from removal from the event with no refund to being barred from attending future APWA sponsored or co-sponsored events.

**WHAT TO DO IF YOU WITNESS OR ARE THE SUBJECT OF UNACCEPTABLE BEHAVIOR:** If you have any concerns or wish to report violations of this Code of Conduct, please contact a member of the Conference Staff immediately. You may also report concerns by calling Anna Flores 361-241-4535 or Anna@TxPublicWorks.com.

**ADULT/WAIVER RELEASE:** IN CONSIDERATION OF being allowed to participate in any way in the TX-APWA Public Workshop, the undersigned acknowledges, appreciates and agrees that: 1. There is risk of injury from the activities involved in this Event, including the potential for permanent paralysis and death, and while particular rules, equipment, and personal discipline may reduce this risk, the risk of injury does exist; and 2. I KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF THE APWA OR OTHERS and assume full responsibility for participation and any damage arising out of my participation in the Event; 3. I expressly relieve the APWA from any duty of care, which is or may be owed to me as a result of my participation in the event; and 4. I willingly agree to comply with the stated and customary terms and conditions for participation. If, however, I observe any unusual significant hazard during my presence or participation, I will remove myself from participation and bring such to the attention of the nearest official immediately; and 5. I, for myself and on behalf of my heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS the American Public Works Association, its officers, officials, agents, employees, directors, affiliates, partners, successors, predecessors, assigns, and any other person(s) acting on its behalf as well as all other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners, lessors of premises used to conduct the event, and their officers, officials, agents, employees, directors, affiliates, partners, successors, predecessors, assigns, and any other person acting on their behalf (Releasees), with respect to any and all injury, disability, death or loss or damage to personal property caused by participation in the Event, WHETHER ARISING FROM THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE.

**I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS, INCLUDING THE RIGHT TO ASSERT A CLAIM OF NEGLIGENCE AGAINST RELEASEES RELATING TO PARTICIPATION IN THE EVENT, BY SIGNING IT, AND SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**SATISFACTION GUARANTEED!** As a registered attendee, the planning committee at TX-APWA is designed to meet or exceed your educational and professional development expectations. If it doesn't, contact Anna Flores at 361-241-4535 or Anna@TxPublicWorks.com, and help us understand where we went wrong, and we'll set things right with you. Guaranteed!